

Roslyn Event Center
Rental Agreement

1. The cost is \$1000 per event. \$500 down payment required upfront, \$500 required by day of event.
 - This included setup of table and chairs, and clean up after event.

2. Setup – allowed in the center for 2 days prior to event. Cleanup – must have everything moved out my noon the following day.

3. The renters are 100% responsible for any and all damages to anything inside, outside, or on property grounds of the event center. The Renters also are responsible for 100% of any and all legal fees if any are incurred from an incident.

4. Alcoholic Beverages are prohibited unless purchased inside the Event Center through CARE.

5. We accept / decline Harlow's Shuttle Service for \$_____.
(circle one or the other)

Renters: Date: _____

Name _____

Sign _____

Name _____

Sign _____

Roslyn Event Center: Date _____

Name _____

Sign _____