OFFICIAL PROCEEDINGS

TOWN OF ROSLYN, SD

The Town Board of Roslyn met in regular session on Jan. 3, 2018 at 6:00 pm in the Town Hall. All Board members were present.

Lee moved to approve the reading of the Dec. regular meeting minutes; Huggett seconded. All voted yes. Huggett moved to approve the financial report; Lee seconded. All voted yes.

Lee moved to enter into Northeast Council of Governments Agreement for Municipal Ordinance Assistance at a total cost of $1,000.00; Huggett seconded. All voted yes.

Huggett moved to approve the following listing of salaries & wages for 2018; Lee seconded. All voted yes. Pres. of Board, Steve Schmidt-70.00 per month & 40.00 each special meeting attended; Trustees Tom Lee & Sheldon Huggett-60.00 per month & 40.00 each special meeting attended; Finance Officer, Rebecca Lundquist- 12.75 per hr; Viking Fitness Center bookkeeper, Amber Huggett-100.00 per month; Maintenance Personnel, Norman Schmidt & Fran Cikanek-11.75 per hr; Certified Water Person, Garry Lone-350.00 per month; Event Center Manager, Josh Wagner-450.00 per month; Event Center Director, Spencer Huggett, volunteer.

Huggett moved to designate the Reporter & Farmer as the official newspaper & Dacotah Bank, Roslyn Branch, as the official bank for 2018; Lee seconded. All voted yes.

Huggett moved to approve the following claims; Lee seconded. All voted yes.

GENERAL FUND: Ottertail Po. Co.-1,317.03, utilities; Reporter & Farmer-59.32, publishing; Venture-164.09, phone & internet; USPO-49.00, stamps; Judy Schaunaman-40.00, cleaning; Opitz Gravel-215.00, gravel; Sioux Valley Coop-747.14, propane & supplies; Nelson’s Farm & Repair-426.75, repairs; Steve Schmidt-210.00, Tom Lee-180.00, Sheldon Huggett-180.00, Board salaries; Fran Cikanek-211.50, wages; Rebecca Lundquist-910.85, wages & supplies; IRS-126.11, payroll taxes;

SALES TAX FUND: Dennis Olson-268.49, code enforcement;

WATER FUND: Ottertail Po.Co.-364.14, utilities; WEB Water-1,747.72, bulk water; RD Loan debt service-685.00; SD Dept. of Rev.-15.00, water samples;

WASTE WATER FUND: Ottertail Po. Co.-18.84, utilities; RD Loan debt service-1,102.00; Garry Lone-353.64, salary & postage; IRS-26.78, payroll taxes; SD DENR-250.00, wastewater fee;

SOLID WASTE FUND: Karst Sanitation-1,040.00, garbage collection; SD State Treas.-104.64, sales tax;

ROSLYN EVENT CENTER FUND: Josh Wagner-450.00, salary; Amber Huggett-100.00, salary; IRS-42.07, payroll taxes; Venture Comm.-96.29, Sioux Valley Coop-2,052.59, propane; NorthStar Mechanical-388.93, repairs; SD State Treas.-65.17, sales tax;

Motion to transfer $14,000.00 from savings into checking account by Huggett; Lee seconded. All voted yes.

Lee moved to adjourn; uHuH Huggett seconded. All voted yes.

Rebecca Lundquist

Finance Officer

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